



July 9, 2024

Dear Friends of the FCJ Christian Life Centre,

Greetings of peace!

We are excited to invite you to the FCJ Centre's annual fundraising event. As our valued friends, we would be greatly honored if you would join us for an afternoon tea event.

The event will take place on **September 15 at 2PM, at FCJ Christian Life Centre** (219 19 Ave SW, Calgary, AB T2S 0C8). Registration starts at 1:30PM.

Last year, we held a successful tea party and raised the target of \$25,000 to contribute to the \$161,193.85 bathroom renovation project. Thank you for your help, and a special thanks to the Government of Alberta and the FCJ Society for this matching donation. Please read more about the report [HERE](#).

This year, we hope to raise \$30,000 through this fundraising event to help the Centre upgrade the majority of our 45-year-old toilets with eco-friendly toilets. We plan to start with the washrooms near the conference areas. These upgrades will reduce leaks, save water, and improve comfort for our guests. Your support ensures FCJ Centre remains a welcoming and sustainable retreat for everyone. We believe that our retreat Centre has the power to transform lives, and we are committed to making it accessible to as many people as possible.

We kindly request your consideration for a donation to help fund the renovations, particularly for accessible toilets. The FCJ Centre relies solely on donations and revenue generated from our conferences. FCJ Christian Life Centre is incorporated in Alberta since February 26, 1979. Our charitable registration number **118913581RR**. Receipts will be issued for all donations. Your contribution, regardless of the amount, would be greatly appreciated and tax receipts will be issued for all donations. Donations can be made through this link:

<https://www.fcjcentre.ca/donate>

To purchase tea party ticket(s) or to know other ways to participate in our annual fundraising event, please check out **Ways to Participate to our Tea Party – Fundraising Event at FCJ Christian Life Centre** below.

Your presence and support at our fundraising event will make a significant impact on the success of our efforts. We believe that your generosity will help us achieve our fundraising goals and we look forward to sharing our progress with you.

Thank you for your continued support and we hope to see you at our event. Please RSVP by September 6, so we can plan accordingly.

For further information, please contact Rita Khanchat at rita.khanchat@fcjcentre.ca or phone us during regular office hours at 403-228-4215.

Warm regards,

Whitney Nagasan (sgd)
Executive Director

We wish to acknowledge that the FCJ Christian Life Centre is situated on the traditional territories of the Niitsitapi (Blackfoot) and the people of the Treaty 7 region in Southern Alberta.

Ways to Participate in our Tea Party – Fundraising Event at FCJ Christian Life Centre

1. Attend the Tea Party: Join us at the tea party and purchase tickets

Before Aug 16: \$40/Person; \$310/Table Of 8

After Aug 16: \$45/Person; \$350/Table Of 8

Please note that purchasing tea party tickets is not considered a donation and **will not qualify for a tax receipt**. However, in addition to purchasing tickets, any monetary contribution of \$20 or more will be eligible for a tax receipt.

WAYS TO PURCHASE TEA PARTY TICKETS:

A. Online via CanadaHelps by scanning the QR code below or clicking [HERE](#)



B. By Mail. Please send a cheque payable to **FCJ Christian Life Centre**, to our address 219 - 19th Avenue SW, Calgary, AB T2S 0C8. **Please write under remarks: Renovations**. If this is your **FIRST TIME** donating to FCJ Centre, please include your name, phone number, and email address for tax purposes.

C. In Person at our Office at 219 - 19th Avenue SW, Calgary, AB T2S 0C8. You can visit the FCJ Centre anytime between Monday and Friday, from 9am to 4pm. We accept payments in the form of cash, cheque, and/or debit/credit card.

D. By phone, please call us at (403) 228-4215 so that we can assist you with purchasing the tickets or explore alternative options.

E. By Interac e-Transfer.

o Please e-transfer to: clcf finances@fcjcentre.ca

o Please don't forget to write under remarks/message: **Renovations**

o If this is your **FIRST TIME** paying and donating to the FCJ Centre, please fill out this [Donation Form](#) and email it to clcf finances@fcjcentre.ca for tax purposes.

For options B, C, and E, please select preferred ticket delivery options:

i. **Email e-tickets:** If you prefer electronic tickets, we can email them to you. Please let us know your name and the names of your party (if you are purchasing more than 1 ticket) along with a single email address and phone number.

ii. **Pick up physical tickets:** You can collect the physical tickets during our office hours. Please inform us of your preferred date and time for pick-up.

iii. **Hold the physical tickets** for you to pick up on the day of the event.

2. Donate Gift Items: Contribute to the Silent Auction table by donating gift items such as a wine basket, women's accessories, gift cards and vouchers (spa day, restaurant, hotel, tours), electronics, game tickets, workshop tickets, or any heartfelt item.

3. **Purchase** homemade pies, scones, or FCJ Centre gift cards.
4. **Volunteer with us:** Dedicate your time and effort by volunteering at the event. Your help is invaluable to us.
5. **Share the Event:** Spread the word about the event through your social media channels. Let your friends and followers know about this exciting opportunity to support a good cause.
6. **Invite Others:** Extend invitations to your family, friends, and community members. Encourage them to join us and contribute to our charitable works.
7. **Prayers for Success:** Keep us in your prayers for the success of the event and pray for the well-being of our benefactors and volunteers.
8. **Be our event sponsor.**
 - Help us raise \$30,000 for toilet facilities renovations by sponsoring any amount.
 - Help underwrite portions of the event by offering financial support for specific aspects such as food, decoration, marquee tent rental, chairs, music and entertainment. You can contribute with amounts of \$50, \$75, \$100, or any other amount you desire.
 - **Please note that sponsoring the tea party event is not considered a donation and will not qualify for a tax receipt.**
 - To sponsor or for further information, please contact Rita Khanchat, Associate Director, at (403) 228-4215 or email her at rita.khanchat@fcjcentre.ca

SPONSORSHIP PACKAGE

EVENT SPONSOR (Above \$5,000.00)

As an Event Sponsor for the Tea Party, you will receive:

- Company name or individual name tagged as official event partner.
- "Event Sponsor" sign at FCJ Centre website's event page linked to the sponsor's website for the whole month of October.
- "Event Sponsor" sign at FCJ Centre entrance digital signage our high traffic area for the whole month of October.
- Individual or Company logo featured on FCJ Centre **Social Media platforms** for the whole month of October.
- Individual or Company logo featured on FCJ Centre's **October Newsletter** linked to the sponsor's website.
- Two (2) complimentary tickets 2-night stay with meals at FCJ Centre
- Two (2) complimentary tea party tickets
- Privilege to give out corporate flyers/ brochures during the entire duration of the event
- Live acknowledgment in public announcements during the event
- Certificate of Sponsorship and Thank you Letter

GOLD SPONSOR (Above \$500.00 to \$4,999.00)

As a Gold Sponsor for the Tea Party, you will receive:

- Company/ private individual's name tagged as gold sponsor
- Individual or Company logo featured on FCJ Centre **Social Media platforms** for whole month of October.
- Two (2) complimentary tea party tickets
- Privilege to give out corporate flyers/ brochures during the entire duration of the event
- Live acknowledgment in public announcements during the event
- Certificate of Sponsorship and Thank you Letter

SILVER SPONSOR (Above \$100.00 to \$499.00)

As a Silver Sponsor for the Tea Party, you will receive:

- Company/ private individual's name tagged as silver sponsor
- Live acknowledgment in public announcements during the event
- Certificate of Sponsorship and Thank you Letter

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